

ENGLISH VERSION

● 1. WORKSHEET

Title: Finding a New Job – Personal Preparation & Planning Form

A. Reviewing My CV

1. What are the strongest aspects of my CV?
.....
2. Which areas should I improve?
.....
3. What skills make me stand out from other candidates?
.....
4. For which positions should I tailor my CV?
.....

B. My Job Search Plan

My Goal	First 3 Steps to Take	Completion Date	Support Needed
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C. Preparing for Interviews

1. How will I introduce myself?
.....
2. How will I answer “Why do you want this job?” |
.....
3. What should I learn about the company before the interview?
.....

● 2. NOTE-TAKING SHEET

Title: Finding a New Job: My Session Notes

Topic	My Notes
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Key sectors in the Turkish job market

What to consider when preparing a CV

Topic	My Notes
Tips for effective cover letters	
Interview preparation and confidence	
How to build a professional network	
Using AI tools effectively	
My personal action plan	

● 3. FEEDBACK FORM (Short Survey / Questionnaire)

Title: Session Feedback – Finding a New Job as an Art

A. Evaluation (Scale 1–5)

No	Statement	Rating (1=Strongly Disagree, 5=Strongly Agree)
1	The session content was relevant to my needs.	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5
2	I better understand how to write a CV and cover letter.	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5
3	I learned about useful AI-based job search tools.	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5
4	I feel more confident about attending interviews.	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5
5	I am satisfied with the overall quality of the session.	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5

B. Open Questions

- What was the most useful part of this session?
.....
- Which of the things you learned will you apply in real life?
.....
- What topics would you like to see in future sessions?
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